

GyMEA Baptist Church Ministry Role Description

Ministry Role:	Small Group Leader
Leadership Level:	Group Facilitator Coordinator
Immediate Supervisor:	Senior Staff - Pastoral Care & Small Group Coordinator
Provides leadership for:	Small Group members

GyMEA Baptist Church Mission statement

To be an authentic and active church, attracting and impacting our community and beyond for Christ.

Pastoral Care Function:

To support, help and encourage people going through periods of difficult times whether it be physically, emotionally or spiritually.

Purpose of Ministry Role

The purpose of this position is to provide leadership to a small group through facilitating bible study discussions, leading prayer times, facilitating pastoral care and support for each group member and encouraging group members to use their gifts and grow in their relationship with God

Key Tasks

Team Relationship Support:

Key Tasks:

- o Provide care & encouragement for a small group of people, spiritually, relationally & personally
- o Pray consistently & specifically for each small group member
- o Facilitate a discussion using bible study material or similar to explore concepts of faith and biblical truth
- o Provide regular affirmation & encouragement

Measures:

- o Small Group meets regularly
- o Feedback
- o Group members are followed up if not attending
- o Group members growing in faith and commitment

Missional Focus:

Key Tasks:

- o Encourage group members to support the missional directions Of GBC
- o Find ways to involve group in missional activities ego "Adopt a Misso", run a missional event, etc.

Measures:

- o Number of missional activities run during the year
- o Support given to mission
- o Growth in group numbers

Risk Management! Compliance:

Key Tasks:

- o Understand and adhere to all GBC policies and procedures
- o Understand and adhere to GBC health and safety, and emergency-related requirements

Measures:

- o OHS reporting
- o Policies adhered to

Learning and Development:

Key Tasks:

- o Participate in training & development activities to ensure skills are up to date

Measures:

- o Participation in training & development

Required Skills:

Leadership Skills: All leadership skills listed for Group Facilitator Coordinator in the GBC Leadership Skills matrix.

Role Specific Criteria:

- o Have a desire to see people grow in Christian maturity
- o Have a desire to shepherd people
- o Faithfully follow Jesus & be a committed attender of GBC
- o Be committed to the vision of GBC and the small group ministry
- o Be available to attend training and leadership meetings, including church business meetings and prayer meetings